

WARRUMBUNGL E SHIRE COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE WARRUMBUNGL E SHIRE COUNCIL HELD AT THE COUNCIL CHAMBERS, COOLAH ON THURSDAY, 17 DECEMBER 2015 COMMENCING AT 10.04AM

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PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan)

In attendance: Manager Administration and Executive Assistant to the General Manager – Sally Morris (minutes) and Administration Officer - Leigh Ernest (minutes)

Forum

Mr David Copeland addressed the meeting regarding development application fees for Dunedoo Showground Trust project.

APOLOGIES: Cr Clancy

147/1516 RESOLVED that the apologies of Cr Clancy be accepted.

Capel / Coe
The motion was put and carried

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

The Director Technical Services declared a non pecuniary interest in the matter Item 6 Nominations for Australia Day 2016 – Shire Wide Awards.

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 19 November 2015

148/1516 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 19 November 2015 be endorsed.

Coe / C Sullivan
The motion was put and carried

Item 2 Minutes of Traffic Advisory Committee Meeting held on 26 November 2015

149/1516 RESOLVED

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 26 November 2015.
2. That concerns tabled in relation to sight distance and modifications to the intersection at Martin Street and Binnia Street, Coolah be noted and that Council advise in writing that there be no further action as the sight distance is adequate for the speed environment FURTHER that the 'Give Way' line marking be reinstated.
3. That the Preschool environment in Barwon Street, Baradine be monitored to the end of the school term by the NSW Police Force, which would include speed, traffic volume and parking and that the matter be brought back to the next meeting to further investigate the issue at hand FURTHER that Council write a letter to the Preschool advising of the Traffic Advisory Committee's determination.

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4. That the 2016 Mill 2 Mill Charity Bike Ride from Gunnedah to Manildra on 14-17 March 2016 be approved subject to the provision of a Traffic Management Plan, Public Liability Insurance and referral to the RMS.
 5. That the request for installation of school bus signage at the front of Mendooran Preschool be held over until further information is sought from the NSW Department of Education (*Early Childcare*) on bus use at Preschools.
 6. That a trial of flexible bollards be installed north to the extent of the existing painted median in Campbell Street, Coolah.
 7. That B Double Route Permits be issued on an as needs basis subject to travel conditions, which restrict time of day movements and that the driver is able to produce the Permit when required FURTHER that Council notify the applicant of the Traffic Advisory Committee's determination.

**Todd / Andrews
The motion was put and carried**

**Item 3 Economic Development and Tourism Advisory Committee Meeting
Minutes – 12 November 2015**

150/1516 RESOLVED

1. That Council accepts the minutes of the Economic Development and Tourism Advisory Committee meeting held on 12 November 2015.
2. That Council makes it clear to Campervan and Motorhome Club of Australia that communities in Warrumbungle Shire are awaiting final decisions about their RV Friendly status, urging the completion of assessments and allocations.
3. That Warrumbungle Shire Council approach the Dept of Immigration to explore opportunities for the integration of refugees into the communities of Warrumbungle Shire.
4. That Council promote a program of increasing population across the shire by presenting a Warrumbungle Shire Tree Change Showcase in 2016.
5. That Council express its concern to the ANU at the partial closure of the Exploratory Centre at Siding Spring Observatory.

**Schmidt / Capel
The motion was put and carried**

**Item 4 Minutes of Local Emergency Management Committee Meeting
– 16 November 2015**

151/1516 RESOLVED

1. That Council notes the minutes from the Local Emergency Management Committee held on 16 November 2015 at Coolah.
2. That the committee endorse the EM Plan Parts 1, 2 and 3 as discussed at the May meeting.

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3. The Consequence Management Guide (CMG) for Bushfire was discussed at a Sub Committee Meeting Report conducted on the 7 September 2015 at RFS Coonabarabran.

Present: S Green (RFS), G Bunyan (RFS), P Southwell (WSC), K Wise (REMO), B Harrison (NSW F&R) and D Maher (LEOCON).

The Sub Committee produces a report (*CMG for Bushfire*) and with a few amendments the LEMC endorsed the document.

**Schmidt / Capel
The motion was put and carried**

Item 5 Warrumbungle Cobbora Transition Fund Committee

152/1516 RESOLVED That Council note progress of the Cobbora Transition Fund projects.

**C Sullivan / Coe
The motion was put and carried**

Item 6 Nominations for Australia Day 2016 – Shire Wide Awards

153/1516 RESOLVED that the following awards be made for presentation on Australia Day 2016:

- that Council's Citizen of the Year Award be awarded to Keith Flood of Coonabarabran.
- that Council's Young Citizen of the Year Award be awarded to two recipients being Alycia Trainor of Coolah and David Tighe of Coonabarabran.
- That Senior Citizen of the Year Award be awarded to Avice Boyden of Baradine.
- that Council's Sportsperson of the Year Award be awarded to Troy Palmer of Coolah.
- that Council's Young Sportsperson of the Year Award be awarded to Jake McGlashan of Baradine.

**Schmidt / R Sullivan
The motion was put and carried**

154/1516 RESOLVED that Wayne Burgess of Coolah be awarded a Meritorious Award for Sports Administration.

**Capel / C Sullivan
The motion was put and carried**

Item 7 Acquisitive Prize Criteria

155/1516 RESOLVED that Council revise the criteria for awarding the Warrumbungle Shire Acquisitive Art prize to include entrants residing outside of the Shire where the subject of the work pertains to Warrumbungle Shire and further, that the style of the artwork be limited to a painting (including drawing, sketching, crayon, charcoal work etc.) and **FURTHER** that a representative of Council, being the Mayor or their nominee, provide input to the judging process for the award.

**Schmidt / Andrews
The motion was put and carried**

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Item 8 Council Resolutions Report December 2015

Received.

Item 9 Brick Bats and Bouquets

Received.

Item 10 Delegations of Authority to the General Manager

156/1516 RESOLVED that Council delegate to the General Manager the new policy as follows:

1. Council Policy – Authority to Dispose of Assets
Authorise the disposal of assets of value less than \$100,000 (including GST), other than land or assets of potentially historical or cultural significance, and in any case not by donation, in accordance with Council's Disposal of Assets Policy Version 2, 19 September 2013 Resolution 107/1314.

R Sullivan / Capel

The motion was put and carried

Item 11 Monthly Report from Human Resources – December 2015

Received.

Item 12 Westpac Banking Corporation Donation of \$1,000 to a Registered Charity or Not for Profit Organisation

157/1516 RESOLVED that Council accepts the nomination of the Westpac Rescue Helicopter as the beneficiary of a \$2,000 donation.

Andrews / Capel

The motion was put and carried

Item 13 Bank Reconciliation for the month ending 30 November 2015

158/1516 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 30 November 2015.

Capel / R Sullivan

The motion was put and carried

Item 14 Investments and Term Deposits for Month ending 30 November 2015

159/1516 RESOLVED that Council accept the Investments Report for the month ending 30 November 2015.

Schmidt / Capel

The motion was put and carried

Item 15 Rates Report for Month Ending 30 November 2015

Received.

Item 16 Stocktake November 2015

160/1516 RESOLVED that Council note the result of the November 2015 Stores Stocktake and approve a stock Write Off of \$4,615.38, and FURTHERMORE that Council approve the sale of the old stock via Grey's On Line.

Todd / Coe

The motion was put and carried

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10.59am

161/1516 RESOLVED that Item 23 Request to Refund DA Fees be brought forward for consideration at this time.

**Coe / Capel
The motion was carried.**

Item 23 Request to Refund DA Fees

162/1516 RESOLVED that Council does not refund any part of the DA fees paid for DA29/2015.

**Schmidt / Andrews
The motion was put and carried**

11.10am

163/1516 RESOLVED that Council resume consideration of the matters as itemised in the agenda.

**Coe / Capel
The motion was carried.**

Item 17 Annual Code of Conduct Complaints Statistics

164/1516 RESOLVED that the annual Code of Conduct Complaints Statistics report shown in attachment 1.0 in the December 2015 Business Paper Agenda noted as information.

**Coe / Schmidt
The motion was put and carried**

Item 18 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

Item 19 Grazing Licences on Council Owned Land

165/1516 RESOLVED that the following grazing licences be issued on Council owned Land and unformed roads:

Property Details	Per Annum	
Lot 1&2 DP847880 – N Nixon	\$530	8.15 ha approx.
Eastern Swanston Park, Coolah J Bennetts	\$1900	5.66 ha approx.
Kenebri Sports Ground, Kenebri G Worrell	\$400	4.42 ha approx.
Part Botheroo Street, Coolah D Ingram	\$300	0.66 ha approx.
River Street, Mendooran – Lots 61,80,63 & 64 to the Castlereagh River J Webb	\$200	3.8 ha approx.

FURTHERMORE that the areas of Western Swanston Park, River Street Mendooran (Lot 60) and MR 396 Weetaliba (adjoining Lot 81) remain open to negotiations for a grazing licence, with the General Manager delegated authority to negotiate a grazing licence on Council's behalf.

**Todd / Coe
The motion was put and carried**

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Item 20 Viability of Solar Fitment to Council Buildings

166/1516 RESOLVED that Warrumbungle Shire Council seeks quotes for the installation of solar power on the following sites with the funding model to be determined based on the final capital costs received:

- Works Depot – Gardener Street, Coonabarabran,
- RFS Fire Control Centre - King Street, Coonabarabran,
- Family Day Care - Robertson Street, Coonabarabran,
- Yuluwirri Kids – Bandulla Street, Coonabarabran,
- Community Building – John Street, Coonabarabran,
- Works Depot – Martin Street, Coolah,
- Shire Chambers – John Street, Coonabarabran,
- Administration Centre – Binnia Street, Coolah,
- Shire Hall (Library) - Binnia Street, Coolah,
- Water Pump Station - Timor Road, Coonabarabran.

Coe / Schmidt

The motion was put and carried

FURTHERMORE that Council investigate the installation of solar pumps to cover swimming pools, water and sewerage plants.

Capel / R Sullivan

The motion was put and carried

Item 21 Stocktake Visitor Information Centre Stocks April-November 2015

167/1516 RESOLVED that Council notes the results of the April to November 2015 Stocktake at the Coonabarabran Visitor Information Centre and approves a nett stock write-off of \$109.54.

Capel / Schmidt

The motion was put and carried

Item 22 Local Heritage Fund Applications

168/1516 RESOLVED that Council grant \$11,440.00 from the Warrumbungle Shire Council Local Heritage Fund 2015-2016 as recommended in the December 2015 Business Agenda.

Andrews / C Sullivan

The motion was put and carried

Item 24 Development Applications

169/1516 RESOLVED that Council note the Applications and Certificates Approved, during November 2015, under Delegated Authority.

Capel / Schmidt

The motion was put and carried

11.40am

170/1516 RESOLVED that standing orders be suspended to break for morning tea.

Schmidt / Sullivan

The motion was put and carried

12.00pm

171/1516 RESOLVED that standing orders be resumed.

C Sullivan / Andrews

The motion was put and carried

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At this time the minutes from the Plant Advisory Committee Meeting Minutes held this morning were presented for Council's consideration.

Plant Advisory Committee Meeting Minutes held 17 December 2015

172/1516 RESOLVED

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held in Coonabarabran on 17 December 2015.
2. That Council purchase one (1) Fuso 1024 FK61 Tipping Truck with new Crane from JT Fossey Sales Pty Ltd, Tamworth fitted with a load cover that complies with the tender specifications at a price of \$130,613.18 (ex GST) **FURTHER** that Council trade in Plant No 144 to JT Fossey Sales Pty Ltd, Tamworth for \$40,000.00 resulting in a changeover price of \$90,613.18 being \$25,613.18 over budget.
3. That Council purchase one (1) Fuso FV52SS 8 x 4 Water Truck from JT Fossey Sales Pty Ltd, Tamworth that complies with the tender specifications at a price of \$254,614.00 (ex GST) **FURTHER** that Council trade in Plant Item No 170 to JT Fossey Sales Pty Ltd, Tamworth for \$81,818.00 resulting in a changeover price of \$172,795.00 being \$37,796.00 over budget.

**Coe / Sullivan
The motion was put and carried**

12.05pm

173/1516 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

**Capel / R Sullivan
The motion was put and carried**

1.02pm

174/1516 RESOLVED that Council move out of closed Committee.

**Capel / Todd
The motion was put and carried**

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.

Item 1C Financial Tendering For Supply and Delivery Bitumen Emulsion

175/1516 RESOLVED that Council approve the tender from Fulton Hogan Industries Pty Ltd for the supply and delivery of Bitumen Emulsion for the period 01/01/2016 to 31/12/2018 (36 months) at the rates specified in table 1 with the provision of a 12 month extension based on satisfactory supplier performance.

**Schmidt / Andrews
The motion was put and carried**

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Item 2C Tender – Ross Crossing Bridge Project

176/1516 RESOLVED that the Contract for the design and construction of Ross Crossing Bridge on Blue Springs Road and demolition of existing bridge be awarded to Bridging Australia for construction of a bridge 36 metres long and 6.7 metres wide for a price of \$544,895 (excl. GST).

**R Sullivan / Todd
The motion was put and carried**

Item 3C Expressions of Interest – Waste Management Model for Collection and Transfer of Wastes and Recyclables

177/1516 RESOLVED that the provision of all waste collection and transfer services be undertaken by Warrumbungle Shire Council.

**Schmidt / Capel
The motion was put and carried**

Item 4C Lease Agreement Between Council and Boral for use of Quarry

178/1516 RESOLVED that it is noted that Council's operation of the quarry creates no conflict of interest with any commercial operations Council may have with any client.

**R Sullivan / Schmidt
The motion was put and carried**

179/1516 RESOLVED that additional Item 5C Tender – Construction of a Category C Rural Fire Service Fire Control Centre and five bay storage shed be brought forward for consideration as a matter of urgency.

**Capel / Schmidt
The motion was put and carried**

Item 5C Tender – Construction of a Category C Rural Fire Service Fire Control Centre and Five Bay Storage Shed

180/1516 RESOLVED that Council award the tender to MAAS Constructions (Dubbo) Pty Limited for \$2,325,065.00 (GST exclusive).

**Capel / Schmidt
The motion was put and carried**

Matters of Concern

Cr Schmidt

- **Exploration Licence for Coal Seam Gas in the Warrumbungle Shire – Request that Council forward a letter requesting licence to be cancelled.**

Cr C Sullivan

- **Questioned if Council has received further information regarding amalgamations.**
- **Acknowledgement of the Mayor's letter to the Department of Planning regarding small lot holdings in Dunedoo.**

Cr Andrews

- **Questioned the progress regarding the proposed bridge names. Advised a report to be submitted to Council.**

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Cr Capel

- **Concern raised over the response from the 000 service when reporting a fire at Elong Elong. Issue to be taken to the LEMC meeting.**

Cr Todd

- **Warkton Bridge study results. DTS advised that the affected area is due to be replaced next week.**
- **Council undertaking roadworks on weekends. DTS advised that Council is working towards meeting timeframes required by sealing contractors.**
- **Naming of the bridge in Baradine – Advised that the Baradine Progress Association needs to write to Council.**

Cr Shinton

- **Email received regarding the closure of Crystal Kingdom and the sale of the collection. Council to investigate opportunities regarding the collection.**

The General Manager and the Mayor wished Councillors and staff a Merry Christmas.

There being no further business the meeting closed at 1.19 pm.

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CHAIRMAN